



Virginia Tech Foundation, Inc.

Stock Gift Processing Form

October 25, 2024

Notice: The process of gifting stock to the Virginia Tech Foundation is a three-step process. Please complete the steps outlined in this form to ensure timely and proper delivery of your stock gift.

STEP ONE: Complete the "Gift Details" Section

GIFT DETAILS

DELIVERING BROKERAGE FIRM:	
BROKER PHONE NUMBER:	
BROKER EMAIL ADDRESS:	
SECURITY NAME:	
SECURITY CUSIP/TICKER:	
NUMBER OF SHARES(STOCKS)	
PAR AMOUNT (BONDS)	
DONOR NAME, PHONE NUMBER, & EMAIL ADDRESS:	
THIS GIFT SHOULD BE APPLIED TOWARDS:	



STEP TWO: Provide This Form to Your Broker

Please provide this completed form to your broker, who will initiate the transfer according to the instructions below:

DTC Transfer Instructions:

- **Pershing/BNY Mellon Capital Markets, LLC**
- **DTC Number:** 0443
- **Virginia Tech Foundation Account Number:** N7M001111

Fed Eligible Securities (Treasury Securities and Certain Bonds):

- **ABA Number:** 021000018
- **Bank of New York/Pershing**
- **Credit to Account Number:** N7M001111
- **Account Name:** Virginia Tech Foundation, Inc.

STEP THREE: Send this Form to the Virginia Tech Foundation

Your broker should send this completed form to Virginia Tech Foundation, Treasury Services:

- **Email:** stockgifts@vtf.org
- **Fax:** 540-231-7751

Important Notice: To facilitate the timely processing of your gift, it is crucial that your name is included in the transfer details. If the donor's name is omitted, additional steps may be required to verify the source of the gift, potentially causing delays. **Please ask your broker to notify Treasury Services of the gift transfer.**

For questions, contact Treasury Services at 540-231-7094.

BROKERAGE SERVICES ARE PROVIDED BY BNY MELLON CAPITAL MARKETS, LLC, A SUBSIDIARY OF THE BANK OF NEW YORK MELLON CORPORATION. BNY MELLON CAPITAL MARKETS, LLC, IS A REGISTERED BROKER/DEALER AND A MEMBER OF NASD.